

**RESOLUTION 06-25-24-03 OF THE MEMBERS OF THE  
CHAUTAUQUA REGION ECONOMIC DEVELOPMENT CORPORATION  
ACCEPTING GRANT FUNDING FOR THE OVERLAND TRAILS REVITALIZATION PROJECT,  
PHASE IV AND AUTHORIZING ENTRY INTO AGREEMENT WITH TRAIL CONSTRUCTION  
ASSOCIATES**

**June 25, 2024**

I, Gary Henry, Chairman of the Chautauqua Region Economic Development Corporation, a public benefit corporation (“CREDC”) hereby certify that at a meeting of the Members of the CREDC duly called and held at the CCIDA Board Room, 201 West Third Street, Jamestown, County of Chautauqua New York at 10:30 a.m. on the 25th day of June, 2024 at which a quorum was present, the following resolutions were unanimously adopted:

**WHEREAS**, the Chautauqua County Partnership for Economic Growth (“CCPEG”) was established as a public/private economic development partnership under the umbrella of CREDC to foster better communications, build greater efficiencies, create an environment that fosters better collaboration, and promote the responsible and efficient allocation of resources; and

**WHEREAS**, a hallmark component of CCPEG is the identification, development, and implementation of key projects that align to the Chautauqua County Economic Development Strategic Plan; and

**WHEREAS**, CCPEG collaborates with the Friends of Chautauqua County Greenways group and others to promote outdoor recreation and trail enhancements; and

**WHEREAS**, CCPEG was awarded \$25,000 in grant funding from the Lenna Foundation, and \$5,000 from the Jessie Smith Darrah Fund to initiate a fourth phase of improvements to the County’s Overland Trails (“Phase IV”); and

**WHEREAS**, the CREDC board previously accepted funding for the same project from the Chautauqua Region Community Foundation, the Sheldon Foundation, and Community Foundation for Greater Buffalo for the same project; and

**WHEREAS**, Phase IV includes trail construction, trail improvements, and trail reroutes to address chronic wet areas and addressing sections of trail that have poor drainage and erosion issues in Brokenstraw and Panama State Forests along the Fred J. Cusimano Westside Overland Trail; and

**WHEREAS**, CREDC desires to contract with Trail Construction Associates (TCA) in an amount not to exceed \$105,000 for such improvements, utilizing grant funding with no CREDC match; and

**WHEREAS**, TCA is the only trail building company in Western New York, specializing in trail sustainability and universal access design, which fits the requirements put forth by the Chautauqua County Parks Department and the New York State Department of Environmental Conservation (NYSDEC); and



**WHEREAS**, TCA has been responsible for the first three phases of the Overland Project, have a clear familiarity with the scope of work for Phase IV, and already have a Temporary Revocable Permit to begin trail construction on NY State Forests; and

**WHEREAS**, TCA was trained by the Professional Trail Builders Association, so they have the necessary skills and knowledge to update the Overland Trail with modern trail design standards and there is no other trail building company in Western New York that has this level of training and expertise; and

**WHEREAS**, CCPEG has received a letter dated June 7, 2024 from its Trail Coordinator confirming the forgoing and commenting on the proposed fees to be paid to TCA; and

**WHEREAS**, such agreement with TCA meets the criteria set forth by CREDC’s procurement policy for Sole Source Procurements,

**NOW, THEREFORE, BE IT RESOLVED**, That the Administrative Director, Chief Financial Officer, Chairman, or any officer of CREDC be and hereby is authorized to execute and deliver any and all documents necessary to effectuate the foregoing resolution, including a contract with TCA as a sole source vendor, and given full ability to enter into agreements and expend funds in a manner consistent with the goals of CREDC, and that such actions be and hereby are ratified in all respects; and be it further

By \_\_\_\_\_  
Authorized Representative

Date \_\_\_\_\_